

**Oregon Cultural Trust:
FY25 Cultural Development Project Budget Template**

Name of Organization:		<i>Please save this form in a place where you can find it. Upload your completed project budget template as an attachment to your grant application.</i>
Project Date Range:		

PROJECT EXPENSES	Description	Total Expenses	
Staff Time		\$	
Contracted Services		\$	
Space/Facility Costs		\$	
Materials/Supplies		\$	
Equipment		\$	
Travel/Per Diem		\$	
Marketing and Promotion		\$	
Other Project Expenses		\$	
Other Project Expenses		\$	
Other Project Expenses		\$	
Other Project Expenses		\$	
TOTAL EXPENSES (ALL SOURCES)		\$	

PROJECT REVENUE	Description	Total Revenue	Indicate Status: Planned, Pending or Confirmed
Donations/Contributions		\$	
Grants (public or private)		\$	
Grants		\$	
Grants		\$	
Grants		\$	
Grants		\$	
Earned Revenue (admissions/memberships/fees for services)		\$	
Earned Revenue		\$	
Earned Revenue		\$	
Earned Revenue		\$	
Earned Revenue		\$	
Sponsorships		\$	
Sponsorships		\$	
Sponsorships		\$	
Sponsorships		\$	
Applicant Cash		\$	
Cultural Development Grant Request		\$	<i>Requests to the Cultural Trust cannot exceed 50% of your total project budget.</i>
TOTAL REVENUES (ALL SOURCES)		\$	

TOTAL PROJECT EXPENSES		\$	<i>Note: Expenses and Revenue must equal; please submit a balanced budget plan.</i>
TOTAL PROJECT REVENUE		\$	

IN-KIND	Description	Total In-Kind	Indicate Status: Planned, Pending or Confirmed
In-kind Goods: (materials or products that have been		\$	
In-kind Services: (volunteers*, pro bono professional services, etc.)		\$	
TOTAL IN-KIND		\$	

**Volunteer hours may be calculated at the national standard of \$29.95 (<https://independentsector.org/resource/value-of-volunteer-time/>) Please make certain to put your organization name and project start date at the top of the page.*